



Turnaround Work Direction Change Management Form

This document should be prepared, approved, and submitted to Contractor within 24 hours to avoid any potential delays.

Ref No.: TA22-SPCO-17

Project/Event: SPCO-SP-TA 2022

PO No.: 4504146201

Contractor: Coperion middle east co ltd

Contractor Rep: Mr. Biradar, Saleem

Contractor Rep Contact Details: Saleem.Biradar@coperion.com

Title: Extruder Motor special tool induction heater rental charges and U-44 screw preassembly at CME workshop

Requested By: Manikandan

AWR/DWR: ☐ Yes ☒ No

AWR/DWR No.:

Date Requested: 29/9/2022

Date Issued:

Date Completed:

Justification for Change:

SIEMENS motor overhauling team informed that they are unable to include on their scope. During bidding stage, SIEMENS already excluded the decoupling task from their service offer & we had an agreement with rotating/ Coperion that coupling, and alignment scope will be performed by the rotating contractor.

U-44 screw preassembly at CME workshop

Instruction to Proceed with Work as Detailed Below:

E&I planning & SPCO maintenance

Reference Documents:

Cost Impact: ☐ Yes ☒ No

Estimated Value Not to Exceed¹: 17,000 EUR

Schedule Impact (Critical Path): ☐ Yes ☒ No

Estimated Delay Time: Shifts/Days/Hours

TA Planner (Sign/Print/Date)

Manikandan

[Signature]
29/9/22

TA Planning Lead (Sign/Print/Date)

Ahmad, Tariq T

[Signature]

TA Planning Superintendent² (Sign/Print/Date)

Al-Marri, Abdullah H

[Signature]
Oct 1, 2022

TA Manager³ (Sign/Print/Date)

Bearrow, Pat

Notes

Note 1: Estimated value (SAR) is for estimation purposes only and does not represent a specific committed value. Work shall be revaluated based on the actual efforts, job performance, contractual arrangements by Contracts and field verification by S-Chem Company representative.

Note 2: TA Planning Superintendent Signature Required for Cost Impact $\geq$ \$5,000 USD OR Schedule Impact

Note 3: TA Manager Signature Required for Cost Impact $\geq$ \$50,000 USD OR Schedule Impact

Instructions (Refer to workflow for complete process)

- TA Planner will prepare instruction based on required need, AWR or Field Request, and turn over to Planning Lead
- TA Planner will obtain signatures and turn original over to TA Document Controller for transmittal to Contractor and S-Chem Contracts Dept. minimum
- TA Document Controller will scan and rename file per assigned Reference Number on form
- TA Document Controller will file softcopy on established shared drive/network location and hardcopy per established standard in TA Document Storage area

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Paid up Capital S.R. 500,000

Attention To.: Mr. Faiq Zaidi
Contracts Engineer – III
Tel: 96613 356 8297
Email: zaidisf@saudichevron.com

**CHANGE ORDER
PROPOSAL**

Date: September 26, 2022

Subject: Request for Change Order Release
Reason: Additional Special Tools Rental Charges + Pre-assembly

Your RFP Ref.: 25000902

Our Budget Quotation-1 Ref.: CMES-0642. QSM10199
Our Budget Quotation-2 Ref.: CMES-0671.QSM10213.Rev03

Pricing acc. to Service Contract Agreement, Ref. No. 4600010174

Our Order Confirmation Ref.: CMES-0642. QSM10199-OC
Your Purchase order Ref.: PO 4504146201 Amd-01

Coperion Middle East Change Order Quotation No.: CMES-0642. QSM10199.COP-01

Dear Mr. Faiq,

Referring to the above mentioned subject we hereby sending you our Change Order request proposal for Special Tool – Cable Induction Heater on Rental Basis for Extruder Motor Overhauling..

Pos.	Description		Total Price	Remarks
A	Special Tool – Induction Heater	Rental Period – Oct - 2022	€ 5,000.00	Fixed Price
B	Screw Assembly at CME Workshop	3 days – 2 Engineers	€ 12,000.00	If proposed days Exceeds, additional days of service will be on chargeable basis as per agreed unit contract rates
	Total Change Order Value (excl. VAT)		€ 17,000.00	

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Schem PO - 4504146201**Basis for the Change Order request:**

As requested by client, following additional scope of supply and services to be included in the existing PO.

* A - Supply of the special tool – Induction heater for removal and reinstallation of the hubs.
Rental Basis for Oct 2022, Max 4 weeks.

* B - Screw Assembly at CME Workshop - 3 days – 2 Engineers.

The quoted price for the screw assembly at CME workshop is fixed price for 3days service for 2 engineers, in case If proposed days Exceeds, additional days of service will be on chargeable basis as per the agreed unit contract rates agreed against the timesheet.

Remarks:

The quotation is issued based on the assumption that the preassembly is expected to be under supervision of Service engineer from CME (Coperion Middle East, Jubail, KSA). Therefore, only mobilization charges is not considered. In case of non-availability of engineers at CME, deputation might be required from EU/US nations and accordingly a full roundtrip charges and daily allowance will be applicable as per the agreed unit rates.

Tentative Schedule:

Estimated Total No. of Days – approx. 3-5 Days
1 Shift/Day, 10 Hours/Shift, 5 Days/Week, Sunday to Thursday

Mobilization	Sunday	Mobilization of New Screw Shafts & Screws to CME
26/09/2022	Monday	Preparation Works, Unpacking, Visual Inspection & Cleaning of delivered items prior start of Pre-assembly
27/09/2022	Tuesday	Continue with Pre-assembly
28/09/2022	Wednesday	Continue with Pre-assembly / Work Completion / Final Inspection
Mobilization	Thursday	Packing & Transportation back to Schem

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	For Pos.B - Following services will be provided by:	Schem	Coperion
	Transportation of Screw Shafts & Screws elements from storage site to Coperion workshop for the preassembly	X	
	Un-Packing, Visual Inspection / Checking of delivered items for completeness and damage.		X
	Temporary Storage of Screw Shafts & Elements, Spares / Repair Kits and Special Tools at Coperion workshop.		N/A
	Workshop, provision of adequate assembly area, required manpower, equipment, special tools, cranes, other lifting equipment, forklifts, utilities required for the preassembly activities will be by Coperion		X
	Provision of adequate site facilities for all Coperion and Workshop employees		N/A
	Provision of Special clamps for holding Screw elements during preassembly	X	
	Packing, Loading & Transportation of preassembled Screw shafts & elements at Coperion workshop Unloading at site by client.	X	
	Transportation and Unloading at Site	X	
	Assembly / Installation of preassembled Screw shafts & elements back into the Extruder by client under Coperion supervision during TAM 2022	X	Considered under PO 4504146201
	Start Up by client under Coperion supervision	X	Considered under PO 4504146201
	All the required Gate Pass arrangements for transporting the materials in/out of Schem site has to be arranged by client	X	

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Delivery Period & Schedule:

*A - Tools – Oct 2022

*B – Screw Assembly at CME Workshop – Week 39.

Payment Terms:

100% upon job completion as per agreed.

Approved SES (Service Entry Sheet No.) to be released upon invoicing within one week.
Payment net 60 Days upon uploading the SES in the portal.

The price is exclusive of the 15% applicable KSA standard Value Added Tax, which the customer shall be additionally liable to pay Coperion during Invoicing.

Quotation Validity: September 30, 2022

Remarks:

All other Terms and Conditions are as per the Main Contract

We look forward in receiving your positive acceptance to proceed further with the Order. For any clarifications in this regard, please feel free to contact us. Thank you.

With many thanks and best regards from Coperion Middle East Co. Ltd., Jubail


Fazil Ahamed
Project Manager
Coperion Middle East Co. Ltd.




Saleem Biradar
Project Engineer
Coperion Middle East Co. Ltd.

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❖ **General T&C - Responsibilities of Client – wherever applicable:**

The Scope of work described shall be executed in accordance with the following terms and conditions.

- Isolation and Decontamination of Equipment/system.
- Electrical & Instrument disconnections
- System Blinding OR common blinding which interpreted with other contractors.
- Any Insulation & Refractory removal, repair or Installation activity
- All sort of Painting work.
- Any type of hot work involving cutting, grinding & welding as recommended by reliability & inspection team.
- Erection of all scaffolds and revisions, Insulation and any type of welding and grinding works recommended by Inspection team or OEM.
- Providing necessary cranes, safety gears, steam & portable compressors along with relevant crews, Where over required.
- All NDT Inspections like verification of work quality and final approval of cleaning & repair work.
- Provide drawings, blinds, gaskets, spares or any other materials and consumables required to facilitate the subject job.
- All temporary lighting for confined space entry (IF required by GI, Class-1 Div-1)
- All EHS meters and monitors required by General Instruction
- All non-consumable material required to perform the scope of work
- Providing necessary consumable and expendable supplies in sufficient quality and quantity for personnel to perform the scope of work safely and efficiently.
- Supplying all qualified labor, Confined space attendants, supervision, tools, equipment, technical support, consumables, expendables, and temporary supplies necessary for, and reasonably incidental to complete Extruder work.
- Provide a well-trained & certified Permit receiver.
- Provide forklifts and qualified forklift operators.
- All necessary cleaning tools, sprays & chemicals.
- Coordination with reliability for any inspection.
- Where there would be a requirement of special safety arrangements, barricades and warning boards, these will be installed by client as per equipment & plant location.
- Maintaining a job site that is clean and free of debris at all times.
- Providing full time Safety personnel whose sole responsibility shall be to ensure personnel conduct work in accordance with Rules and Regulations of client, and that good safe work practices are utilized at all times.
- All tools, equipment, and resources are subject to initial and periodic inspection by client personnel to ensure safe and compliant use within the client facility. Contractor reserves the right to reject use of any tool(s) or equipment for cause. Tool container shall be provided by client.
- All Contractor nominated site employees incl. sub-suppliers (If any) shall be issued with all relevant site entry documents. These documents shall be valid for the entire duration of site visit period to prevent any site work delays.
- For any compulsory regulations / courses which require attendance by Contractor nominated employees & Sub-Suppliers, the required time period will be invoiced additionally by Contractor.
- All listed Contractor Tools and other installation materials are to be confirmed and accepted by the site security when entering site during the entire project duration.
- Lay-down area for all Materials & Tools shall be available for Contractor & Sub-Suppliers (If any) during the entire Service duration.
- Office facilities for Coperion-Blast Resistant
- Module for essential on-site personnel, or work space in the T/A office for non-essential personnel
- Room or Tent with tables and chairs for lunch and rest break
- Prayer facilities in designated work locations

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- Smoke Shelters in designated work locations
- Sanitary facilities (toilets and hand wash stations)
- Provide utilities such as water, lights for internal and external use.
- Drinking water around the clock; Tea and Coffee availability
- Authority to Instruct
Work orders are solely given to our personnel by us. Non-scheduled work requires our consent. The customer has the authority to instruct our personnel with regard to his work and safety regulations.
- Assistance by the Customer
The customer has to create in good time all conditions, including the legal ones, to enable our personnel's work, to give technical support, to provide appropriate working conditions and all necessary tools and devices in good time and free of charge which includes among other things the provision of office communication media like telephone, printer, scanner and internet access. Moreover, the customer has to take measures to safeguard personnel and equipment, to inform our personnel about local and internal company safety regulations and to control its adherence. The customer has to provide suitable premises with washing facilities and lockable storage rooms for tools, devices and spare parts etc. The costs for these services shall be borne by the customer. The skilled workers and auxiliary staff, which the customer provides, must be able to fulfil the jobs in every respect. The skilled workers and auxiliary staff provided by the customer shall obey the technical instructions of our personnel. We are only liable for incorrect instructions of our personnel if such instructions were given intentionally or as an act of culpable negligence, but we are not liable in case of incorrect execution of instructions by the customer's personnel.
- Miscellaneous
These terms and conditions for assembly supervision and start-up are supplemented by our general terms and conditions of sale.